



TOWN OF PIERSON REGULAR COUNCIL MEETING AGENDA

PIERSON TOWN HALL -106 N Center Street, Pierson, FL 32180
Tuesday, April 12, 2022- 07:00 P.M.

1. CALL MEETING – Mayor Samuel G.S. Bennett
2. ROLL CALL
3. INVOCATION AND PLEDGE OF ALLEGIENCE
4. APPROVAL OF MINUTES – Mayor Samuel G.S. Bennett
 - a. Regular Meeting March 22, 2022
 - b. Workshop meeting March 24, 2022
5. NEW BUSINESS
 - a. Pierson Elementary’s Day in May Program Off-Site Parking request – Kim Hutcherson, Principal
 - b. Farmworker Association’s Day of the Children Festival Sponsorship Request – Maria Valdivia, Area Coordinator
 - c. Speeding on North Volusia Avenue (C R 3) – Eric Mondragon, Resident 581 N Volusia Avenue
 - d. Biometric Utility Consultants Estimate for replacement of the check valve at the Water Treatment plant – Vice Mayor/ Water Superintendent Robert Greenlund
 - e. Surety Bank Renewal of Lease for additional two-years - Mayor Samuel G.S. Bennett
 - f. Approval of Boom Lift Rental for New Town Center Exterior Pressure Washing & Painting- Mayor Samuel G.S. Bennett
 - g. Updates by Mayor - Mayor Samuel G.S. Bennett
 - h. Update of Town projects from Town Attorney – Town Attorney Christian Waugh
 - i. Update of Town projects from Town Planner – Town Planner Mark Karet, Zev Cohen & Associates
6. OLD BUSINESS
7. OTHER BUSINESS
 - a. Council and staff reports.
8. GOOD AND WELFARE (public participation)

9. ADJOURNED

a. Please be aware of the following meeting schedule(s) dates:

- i. Next Regular Council Meeting schedule:
 1. Tuesday, April 26- 7:00 pm
 2. Tuesday, May 10, 2022– 7:00 pm
- ii. Planning Commission Meeting:
 1. Tuesday, April 19, 2022 – 5:30 pm

www.townofpierson.org

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Council with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation to participate in the proceedings should call Town Hall at (386) 749-2661 no later than four (4) days prior to the proceeding for assistance.

DECORUM - All comments must be addressed to the Council as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Council, shall be barred from further audience before the Council by the presiding officer, unless permission to continue or again address the Council is granted by the majority vote of the Council members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Town Hall Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Town Hall Chamber shall do so quietly.



TOWN COUNCIL REGULAR MEETING MINUTES

**TUESDAY, MARCH 22, 2022 – 7:00 PM
PIERSON TOWN HALL**

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1. Call meeting to order

Mayor Samuel G.S. Bennett called the meeting to order at 7:06 PM and asked Town Clerk Carmen Spelorzi to take the roll call.

2. Roll call

PRESENT:

- Mayor Samuel G.S. Bennett
- Vice Mayor Robert Greenlund
- Councilmember Sergia Cardenas
- Councilmember Gray Leonhard

Also present were Town Attorney Christian Waugh; Town Planner Mark Karet and representatives from the VCSO. Councilmember Thomas R. Larrivee is excused absent.

3. Invocation and pledge of allegiance

Pastor Hunter, of First Baptist Pierson gave the invocation, which was followed by the Pledge of Allegiance.

4. Approval of Minutes – Mayor Samuel Bennett

- a. Regular Council meeting – March 8, 2022

Mayor Bennett asked if there were any additions and deletions if not he would entertain a motion.

Councilmember Gray Leonhard made the motion to approve the above listed minutes as written; seconded by Councilmember Sergia Cardenas. All agreed; motion carries.

5. NEW BUSINESS

- a. Proposal on Gravity Sewer Phase 1 and Wastewater Treatment Plant (WWTP) Upgrades – Brad T. Blais, Mead & Hunt

Mayor Bennett spoke on the item and informed the Council that Mr. Blais was not able to attend but that Mr. Karet would do the honors.

46 Mr. Karet spoke on the project progress and the loan for the design contract in the amount of
47 \$519,808.00. Mr. Karet continued that the DEP is waiting on the loan document to proceed.
48 Discussion ensued about the time frame.

49

50 **Vice Mayor Greenlund made the motion to approve the Proposal for the Gravity Sewer**
51 **Phase 1 and Wastewater Treatment Plant (WWTP); seconded by Councilmember Gray**
52 **Leonhard. All agreed; motion carries on roll call vote 4-0.**

53 b. Quotes for the purchase of a polishing floor system – Councilmember Gray
54 Leonhard

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56 Councilmember Leonhard spoke on a quote for \$5,088.96 he received for the purchase of a
57 floor polishing system after it had been demonstrated at the Community Center.
58 Councilmember Leonhard stated that in order to keep the center floor looking its best, the
59 work should be outsourced every six (6) month at a minimum cost of \$2,500.

60

61 Discussion ensued.

62

63 **Vice Mayor Greenlund made the motion to approve the purchase of all items included**
64 **in the quote from Burns Supply CO in the amount of \$5,099.96; seconded by**
65 **Councilmember Sergia Cardenas. All agreed; motion carries.**

66 c. Appointment of a Development Regulations Administrator (DRA) –
67 Councilmember Gray Leonhard

68

69 Councilmember Gray Leonhard felt that it is time to establish and select a DRA who needs to
70 be a staff member familiar with the process. Feels it needs to be the Clerk's office to be able
71 to properly address the zoning issues in the Town.

72

73 Discussion ensued of what is expected of the DRA and the Town Attorney and Planner
74 weighed in.

75

76 Mayor Bennett stated that at this time he is not in favor of having a Code enforcement Board
77 and commented on a prior Mayor who also objected. The Mayor spoke on the Sheriff's office
78 being able to assist, but that he does not have anything in writing.

79

80 Resident Sue Elliott felt that the DRA would give the Public a Point of Contact were to start
81 in case of a complaint. Also document and follow up.

82

83 Resident Robin Green spoke on the many hoops done with the noise ordinance with VSO and
84 feels the town needs to get this started and then give to VSO to enforce.

85

86 Discussion ensued on how other cities use their law enforcement for code enforcement as
87 indicated by resident Linnie Richardson and the town attorney.

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90 d. Committee Appointments - Mayor Samuel G.S. Bennett

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92 Mayor Bennett spoke on the various committee positions list from 2018/2019.
93 Councilmembers Cardenas and Leonhard are willing to serve on additional Boards.
94 Discussion ensued and Mrs. Spelozzi will send out an updated list.

95

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97 e. Updating Town of Pierson Council Committee Members – Councilmember
98 Gray Leonhard

99

100 Consensus to skip this item as it was discussed in 5. d.

101

102 f. Request from the 10th grade student government association from T. Dewitt
103 Taylor Middle-High School for sponsorship of one or more of their Talent
104 Show prizes – Councilmember Gray Leonhard

105

106 Councilmember Gray Leonhard spoke on the request and asked if the Town would consider
107 being a sponsor. Discussion ensued.

108

109 **Vice Mayor Greenlund made the motion to sponsor the 1st Place for \$100.00; seconded**
110 **by Councilmember Sergia Cardenas. All agreed; motion carries.**

111 g. Scheduling approval for the town’s ACO (Animal Control Officer) to bring cats
112 to the Halifax Humane Society on designated days relating to the TNR/ RTF
113 Program (Trap/Neuter/Release)- Mayor Samuel G.S. Bennett

114

115 Mrs. Spelozzi explained what this request entails.

116

117 Discussion ensued

- 118 • Animals are currently taken to Halifax every Friday
- 119 • New program will have a schedule for when cats can be dropped off and need to be
120 picked up
- 121 • Cats have to be dropped off in trap
- 122 • Setting traps to coordinate with the schedule
- 123 • Paying the boarding fee versus an employee having to wait

124 **Councilmember Gray Leonhard made the motion to accept the Halifax Humane Society**
125 **TNR program and scheduling; seconded by Councilmember Sergia Cardenas. All**
126 **agreed; motion carries.**

127 h. Updates by Mayor - Mayor Samuel G.S. Bennett

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129 Mayor Bennett asked Mr. Eric Nelson, who is currently doing carpentry work on the New
130 Town Center to speak and he elaborated on all he has done so far.

131

132 Discussion ensued about

- 133 • Deck in back needs cleaned and sealed. Can be done by PW twice a year.
- 134 • No bats present, but found old termite damage in attic
- 135 • Buy a few rolls of resin paper to tape up floors to protect them when work is being
- 136 done
- 137 • Professional to look at existing wires/cabling to see what can be reused
- 138 • Have the balcony restored and opened up and carpet that area too

139 i. Update of Town projects from Town Attorney – Town Attorney Christian
140 Waugh

141
142 Mr. Waugh stated that per the new statutes a property rights element needs to be incorporated
143 into the Comp plan and that he would bring a document forward at a future meeting.

144
145 j. Update of Town projects from Town Planner – Town Planner Mark Karet, Zev
146 Cohen & Associates

147
148 Mr. Karet spoke on:

- 149 • Water project – approved award of contract to SGS
- 150 • Melissa Fox to meet with Town Clerk to finish documents to present to the DEO for
- 151 the CDBG
- 152 • was onsite 3/17/22 and will be back 4/7/2
- 153 • Mr. O’Quinn will be liquidating his 2 year lease with B&B outdoors and needs time
- 154 for that process so that he can come into compliance. Staff asked him to put the
- 155 request for more time in writing and to produce the lease.

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157 **6. OLD BUSINESS**

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159 None

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161 **7. OTHER BUSINESS**

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163 a. Council and staff reports

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165 No additional comments from Councilmember Sergia Cardenas and the VCSO

166
167 Mr. Waugh spoke on attending the City Attorneys of Volusia County meeting.

168
169 Vice Mayor Greenlund spoke on pot holes across town. Mayor Bennett asked him to meet
170 with the Town Foreman to see which still need to be addressed.

171
172 Councilmember Gray Leonhard

- 173 • Spoke on email submitted to Town by Lisa Waters and clarified/elaborated on the
- 174 content

175
176

177 Vice Mayor Robert Greenlund spoke on
178 • RVs/Campers on Shaw Lake Rd that are still there.

179
180 Mrs. Spelorzi spoke on
181 • Hand out of Airport directory book and map
182 • Workshop for interviews on 3/24/22 at 3 pm

183
184 Mayor Bennett
185 • mentioned that the Clerk’s office received a last-minute resume from Brandy Peterson.
186 Discussion ensued to do it as a walk in during the workshop and accommodate
187 accordingly.
188 • Suggested asking Mr. Marlon Bates to clean out ditches – all agreed

189
190 **8. GOOD AND WELFARE (public participation)**

191
192 Resident Sue Park asked why North Park is closed. Discussion ensued.

193
194 **9. ADJOURNED**

195
196 Mayor Bennett read upcoming meeting dates/times and thanked all in attendance.

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198 **Hearing no further business, meeting adjourned at 8:50 PM.**

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200 Minutes prepared by: _____ Minutes approved by: _____

201
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208 _____
Carmen Spelorzi, Town Clerk

Samuel G.S. Bennett, Mayor



TOWN OF PIERSON WORKSHOP MINUTES

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THURSDAY, MARCH 24, 2022 - 3:00 P.M.

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PIERSON TOWN HALL

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1. CALL MEETING TO ORDER

10 Mayor Samuel G.S. Bennett called the workshop to order at 3:05 PM and asked Town Clerk
11 Carmen Spelorzi to call roll.

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2. ROLL CALL

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PRESENT:

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Mayor Samuel G.S. Bennett

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Vice Mayor Robert Greenlund

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Councilmember Sergia Cardenas

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Councilmember Gray Leonhard

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Councilmember Thomas R. Larrivee was excused.

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3. Invocation and pledge of allegiance

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Mayor Samuel Bennett gave the invocation, which was followed by the Pledge of Allegiance.

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4. NEW BUSINESS:

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a. Interview Candidates for the Position of Utility/Deputy Clerk

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i. 3:00 pm Evangelista (Yvonne) Braddock

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ii. 3:30 pm Tina Rokicki

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iii. 4:00 pm Ana L. Abriz-Figueroa

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iv. 4:30 pm Robert Grant

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v. 5:00 pm Tracy Cervi

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vi. 5:30 pm Angela Noel Cassidy

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vii. Walk-in Brandy Peterson (5:00 pm to 6:00 pm)

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The Council interviewed the applicants in the order listed above. The candidates spoke about
35 themselves and questions from the Council as well as discussion points included:

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- Availability

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- Special skills

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- Prior experience

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- Hiring process

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- Work hours

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- Job requirements

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- Benefits

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- Hourly rate

44

The applicants were encouraged to asked questions.

45 Mrs. Spelorzi stated for the record that applicants Traci Cervi and Angela Noel Cassidy were
46 not present. Mrs. Spelorzi did not receive any communications from Ms. Cervi and Ms.
47 Cassidy had accepted a fulltime position and thanked the Council for selecting her for an
48 interview.

49 a. Review resumes and make recommendations for a utility/ deputy clerk
50 position

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52 The Council agreed to discuss the candidates during this workshop and to cancel the special
53 meeting that was to follow the workshop. Discussion ensued about the proper process for
54 doing background checks and drug test on the top three (3) candidates. Mrs. Spelorzi will
55 check with Town Counsel Waugh.

56
57 Mrs. Spelorzi recapped

- 58 • Consulting with Town Attorney
- 59 • Send Thank you email to all
- 60 • Send invitation (email versus in person) for Background check and Drug test to
61 selected top three.

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63 Considerations for the top three:

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65 Mayor Samuel G.S. Bennett	YB	TR	BP
66 Vice Mayor Robert Greenlund	YB	TR	BP
67 Councilmember Thomas R. Larrivee	YB	TR	BP
68 Councilmember Sergia Cardenas	YB	TR	BP
69 Councilmember Gray Leonhard	YB	TR	BP

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Mayor Bennett suggested for the Council to hold a workshop/ special meeting on Thursday
4/7/22 at 5:00 pm to recommend the applicant to be hired and to officially offer the position
to that person the night of the Council Meeting on 4/12/22.

80 **5. ADJOURNED**

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a. Special Meeting to follow workshop

1. For approval of workshop recommendations - CANCELLED

83 **Hearing no further business, meeting adjourned at 5:28 PM.**

84 Minutes prepared by:

Minutes approved by:

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Carmen Spelorzi, Town Clerk

Mayor Samuel G.S. Bennett