



TOWN COUNCIL PLANNING & ZONING COMMISSION MEETING MINUTES

**TUESDAY, SEPTEMBER 24, 2024 – 5:00 PM
PIERSON TOWN CENTER**

1. Call meeting to order

Chairman Paul Martel called the meeting to order at 5:06 PM and asked Town Clerk Yvonne Braddock to take the roll call.

2. Roll call

PRESENT:

Chairman Paul Martel
Vice Chairman R. Blair Davis
Commissioner Jonathan Vickers
Commissioner Jeff Herren

Town Planner Mark Karet and Deputy Clerk Ryan Smith were also present. Commissioner Max Tyus was absent.

3. Invocation and Pledge of Allegiance

Commissioner Jonathan Vickers gave the invocation which was followed by the Pledge of Allegiance.

4. Approval of Minutes – Chairman Paul Martel

a. August 20, 2024

Chairman Paul Martel requested a postponement of reading and approving the minutes until the next Planning & Zoning Commission meeting because the written minutes were missing from the agenda packet.

Vice Chair Blair Davis made the motion to read and approve the August 20, 2024 minutes at the next regular Planning & Zoning Commission meeting; seconded by Commissioner Jonathan Vickers. All agreed; motion carries.

5. NEW BUSINESS

a. FRDAP Grant presentation – Deputy Clerk Ryan Smith

Deputy Clerk Ryan Smith gave an overview of Florida Department of Environmental Protection's Florida Recreation Development Assistance Program. Mr. Smith explained that the Town of Pierson had received two FRDAP grants in previous years for renovations at

47 Town parks. Mr. Smith explained that the Town of Pierson was a REDI-designated area,
48 which allowed the Town to request a match waiver. Mr. Smith said the Town had received
49 complaints about the condition of the existing playground structures at Chipper Jones Park,
50 as well as requests for ADA-compliant structures. Mr. Smith said the Town would like to
51 apply for a \$200,000.00 grant with a match waiver for renovations to the playground, the
52 park bathrooms, and ball fields.

53
54 Town Planner Mark Karet asked when specific plans would be needed for the renovation.
55 Mr. Smith explained that the FRDAP grant was a reimbursement grant and said the plans
56 would be completed once the Town received notice that it would receive the funding.

57
58 Commissioner Jonathan Vickers asked whether grants could be used for other recreational
59 activities such as the construction of a community pool. Mr. Smith said there were other
60 grant opportunities but noted that the price would likely be higher than the Town's budget
61 would allow.

62
63 Vice Chair Blair Davis asked when the application needed to be submitted. Deputy Clerk
64 Ryan Smith said it would be submitted to the grant writer by Friday, September 27, 2024.

65
66 **Vice Chair Blair Davis made the motion for the Town of Pierson to apply for a FRDAP**
67 **grant for Chipper Jones Park Phase II in the amount of \$200,000.00; seconded by**
68 **Commissioner Jonathan Vickers. All agreed; motion carries on a roll call vote 4-0.**
69

70 **Vice Chair Blair Davis made the motion to recommend to the Town Council to revise**
71 **the Capital Improvement element of the Town of Pierson's Comprehensive Plan to**
72 **include the \$200,000.00 Chipper Jones Park Phase II renovation upon FRDAP**
73 **funding; seconded by Commissioner Jeff Herren. All agreed; motion carries on a roll**
74 **call vote 4-0.**

75
76 b. LDC Updates to Article VIII, Section 8.3 "Tree Protection" – Town Planner
77 Mark Karet
78

79 Town Planner Mark Karet explained that in the late 80s or early 90s, a Charter Commission
80 was established by Volusia County which gave the County the ability to adopt minimum
81 standards for environmental protection. Cities were expected to adopt those minimum
82 standards by ordinance. Mr. Karet said the Town of Pierson had passed many of the
83 minimum standards, but certain elements for the minimum tree protection standards needed
84 to be updated or added.

85
86 Mr. Karet presented the proposed tree protection standard changes including processes and
87 exemptions for the removal of historic and specimen trees. Mr. Karet said a list of tree
88 species had been clarified. Mr. Karet explained that historic trees would require Town
89 Council approval before removal. Mr. Karet clarified that the tree protection code applies to
90 land development including residential and commercial development, but it does not affect
91 agricultural use of property.
92

93 Vice Chair Blair Davis asked if this only related to new construction. Mr. Karet said that it
94 did apply to new development and not owner-occupied land.
95

96 **Vice Chair Blair Davis made the motion to accept the changes to the tree protection**
97 **standards as written; seconded by Commissioner Jonathan Vickers. All agreed;**
98 **motion carries on a roll call vote 4-0.**
99

100 **6. OLD BUSINESS**

101
102 There was none at this time.
103

104 **7. GOOD AND WELFARE (Public Participation)**

105
106 There was none at this time.
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108 **8. ADJOURNED**

109
110 **Hearing no further comments, the meeting adjourned at 5:56 PM.**
111

112 Minutes prepared by:

Minutes approved by:

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Ryan Smith, Deputy Clerk

Paul Martel, Chairman