



**APPLICATION FOR APPOINTMENT TO THE TOWN
OF PIERSON PLANNING AND ZONING COMMISSION**

We welcome your interest in being an applicant for the Town of Pierson Planning and Zoning Commission. Any resident of Town of Pierson city limits is eligible for appointment to the Commission as established by the Town Council.

PERSONAL INFORMATION

Full Name: _____ Phone: _____
Cell: _____
Email: _____

Address: _____ How long have you lived in the Town? _____

Occupation: _____ Employer: _____

1. Are you currently serving or have you served on any Town Commissions or Committees? Yes No If yes, please indicate which one/s and the dates of service.

2. Are any members of your immediate family presently employed by the Town of Pierson or serving on any of the Town's commissions or committees? Yes No If yes, please explain:

COMMITMENT TO POSITION

*Advisory groups play an essential role in city government. The Town Council is supported by various groups who focus on specific issues. After studying the issues, these groups make recommendations to the Town Council. **Sometimes the Town Council will approve the recommendations of the group, but at other times, these recommendations will only be one of many factors the Council must weigh when making a final decision.***

I understand the Planning and Zoning Commission Structure, Meeting Order, and General Procedures and commit to adhering to them. Yes No

The Planning Commission meets the Fourth Tuesday of the month at 6:00 p.m. at Town of Pierson Town Center. Commissioners spend from one to eight hours per month preparing for meetings, meeting with residents, and attending commission meetings. Can you meet this commitment? Yes, I can No, I can't

CONFLICT OF INTEREST

Conflict of interest is defined as participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect.

In accordance with this definition, do you have any legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? Yes No If yes, please provide details on a separate sheet of paper.

In accordance with this definition, do you own any real property located in Town of Pierson in which you have a legal or equitable interest which could be construed as a conflict of interest? Yes No If yes, please provide details on a separate sheet of paper.

Do you participate in any activities that may be viewed as a conflict of interest in serving on the Planning and Zoning Commission?

Yes No If yes, please provide details on a separate sheet of paper.

I hereby certify that the facts within the foregoing application are true and correct to the best of my knowledge.

SIGNATURE

Signature

Date

YOU MAY SUBMIT A COVER LETTER AND OR RESUME IF DESIRED HOWEVER APPLICATION MUST BE COMPLETED

Information/Questions, Contact:

Yvonne Braddock 386-749-2661

Date Received: _____

Return Application to:

Town of Pierson
116 W 1st Ave
Pierson, FL 32180

(Application for Planning and Zoning Commission)

SECTION 3.3 PLANNING COMMISSION

3.3.1 Creation

A Planning Commission is hereby created. It shall be referred to in these Regulations as the Commission, and shall have the following membership, powers, duties, responsibilities and limitations.

A. Membership, Terms of Office

The Commission shall have five (5) members appointed by the Town Council for a term of three (3) years. Initial appointments, however, shall be staggered. No elected official or employee of Town government shall be appointed to serve on any Commission.

B. Place of Residence, Removal from Office, Vacancies

Each Commission member shall reside within the Town limits. In the event an appointed member moves outside the Town limits, a vacancy shall be deemed to exist. Any vacancy occurring during the unexpired term of office of any member shall be filled by the Town Council for the remainder of the term. The vacancy shall be filled within sixty (60) days from the time it occurs. Any member of the Commission may be removed from office for cause by the Town Council, upon written charges and after public hearing.

C. Officers, Employees

The Planning Commission shall elect a Chairman and Vice-Chairman and shall appoint a Secretary who may be an officer or employee of the Town Council.

D. Compensation

Each Commission member shall serve without compensation, but Commission members and the staff may be reimbursed for educational, travel, mileage, and per diem expenses as provided by law.

3.3.2 Rules of Procedure

The Commission shall meet at regular intervals, and at such other times as it may deem necessary, for the transaction of its business. It shall adopt written by-laws and keep a properly indexed public record of its resolutions, transactions, findings and recommendations. A quorum shall be three (3) members. No recommendations for approval of any application may be made unless three (3) members concur.

3.3.3 Powers and Duties

The Commission shall hear applications from the Town Council, any department or agency of Town government, or from any person (see definition of person) for amendment of these Regulations. Additionally, the Commission shall have the general responsibility for the conduct of the Town's comprehensive planning program and review of applications for Development Orders.

The Planning Commission shall prepare, or cause to be prepared, the elements of the comprehensive plan required in F.S. § 163.3177, known as the Local Government Comprehensive Planning and Land Development Regulations Act (LGCPDLRA) and other appropriate plan elements, and shall make recommendation regarding the comprehensive plan to the Town Council. It shall have the general responsibility for the conduct of the comprehensive planning program. It shall comply with all requirements of the LGCPDLRA, and shall monitor and oversee the effectiveness and status of the comprehensive plan, and recommend to the Town Council such changes in the comprehensive plan as may from time to time be required. It shall perform any other duties assigned by the Town Council, and may prepare and recommend to the Town Council any other proposals to implement the comprehensive plan.

The Planning Commission shall review all applications for the construction of single-family residences, modular homes and duplexes for compliance with the residential design and appearance standards set forth in Section 5.6.I.